Contact: Chad Sharp

INTERNAL AUDIT REPORTS ISSUED

Action Requested: Receive the original and follow-up internal audit reports.

Executive Summary: Completed institutional internal audit reports are reported to the Audit and Compliance Committee as required by Board policy.

ORIGINAL REPORTS	CEA*	Status
University of Iowa		
• Department of Anatomy and Cell Biology	🔴	Open
• Department of Chemistry	🟡	Open
• Housing and Dining Key Management	🟡	Open
Iowa State University		
• Procurement Services	🟢	Open
• Research and Demonstration Farms	🟡	Open

**Assessment of Controls/Efficiencies (CEA) are defined on the following page.*

Follow-Up Reports

University of Iowa

- Home Hemophilia Program — Closed
- Medical Center Downtown Controlled Substances & Drug Diversion Management — Closed
- Medical Center Downtown Vendor Management — Closed
- Multi-Factor Authentication — Closed

Iowa State University

- College of Design — Closed
- Student Organizations — Closed

University of Northern Iowa

- Meal Cards — Closed
- University Ticketing Operations — Closed

HIGH	• Could seriously affect several areas within the university. Exposes the university to unacceptable risks or liability if not corrected OR • Involves difficult issues requiring the attention of executive management OR • Involves compliance with Federal, State, or other laws and could result in serious consequences if not implemented OR • Unacceptable weakness in the internal and/or accounting controls OR • Substantial savings (perhaps millions) can potentially be realized by correcting.
MODERATE	• Could seriously affect a department or area within the university OR • Involves a difficult issue requiring the attention of upper management OR • Involves compliance with Federal, State, or other law and could result in minor consequences if not implemented OR • Weakness in the internal and/or accounting controls OR • Savings (perhaps thousands) can potentially be realized by correcting.
LOW	• Can affect a department or may be common to several areas OR • Could result in improved internal and accounting control OR • Can be corrected relatively easily OR • Could result in improved efficiency or effectiveness of operations OR • No reportable observations or corrective action taken prior to report issuance.

**The internal auditors have utilized the colors for the CEA in evaluating each overall audit report*

University of Iowa
Department of Anatomy and Cell Biology
Issued November 12, 2025 Status: Open

The Department of Anatomy and Cell Biology provides education and conducts research in anatomical sciences. The Anatomy and Cell Biology audit was performed to evaluate if proper controls are in place and determine whether opportunities for improvement exist. Primary audit recommendations include improving controls and implementing monitoring practices related to grant administration, cost accounting, and internal financial reporting. Management expects to complete its action plans by March 2026.

University of Iowa
Department of Chemistry
Issued November 12, 2025 Status: Open

The Department of Chemistry (Chemistry) is within the College of Liberal Arts and Sciences. It employs 28 faculty members, over 120 graduate students, and more than 10 post-doctoral associates and visiting faculty. Chemistry administers Chemistry Stores and three service centers. This audit was performed to evaluate if proper controls are in place and to determine whether opportunities for improvement exist. Primary audit recommendations include re-keying locks with missing keys, creating and maintaining a key inventory, re-evaluating staffed operating hours for Chemistry Stores, locking chemical rooms and cabinets, establishing processes and maintaining current procedures for physical inventory, rate setting, and billing. Management expects to complete its action plans by July 2026.

University of Iowa
Housing and Dining Key Management
Issued November 12, 2025 Status: Open

University Housing and Dining, in coordination with Key and Access Services, is responsible for controlling physical access to residence halls, student rooms, dining, facilities, and maintenance areas. Traka is an electronic lockbox system that is being implemented across University Housing and Dining and throughout the University of Iowa campus. Traka restricts access to check out keys based on staff job responsibilities. Audit recommendations include decommissioning old lockboxes, implementing a contractor key checkout policy, updating key check-in times within Traka, and updating the key inventory form used within Residential Education. Management expects to complete its action plans by April 2026.

Iowa State University
Procurement Services
Issued November 12, 2025 Status: Open

Procurement Services, under the Division of Operations and Finance, is responsible for handling all procurement transactions and administering procurement policies and procedures. This audit was conducted to review policies, procedures, operations, and oversight and evaluate controls in place to provide assurance that these are compliant and effectively managing risks. Audit recommendations focused on documenting cardholder recertification expectations, review and assessment of training for procurement expense specialists, and review of the invoice and payment process. Management expects to complete its action plans by February 2026.

Iowa State University
Research and Demonstration Farms
Issued November 12, 2025 Status: Open

ISU Research and Demonstration Farms manage approximately 16,000 acres at many strategic sites in 20 Iowa counties partnering with local farm associations, the ISU Foundation, and the Committee for Agricultural Development, to support agricultural research. Primary audit recommendations involve formalizing processes related to farm oversight, user fee reviews, and data management. Management expects to complete its action plans by May 2026.

Status of Audit Follow-Ups

University of Iowa

Title	Report Date	Original Follow-Up Date	Revised Follow-Up Date	Action Status
1. Communication Sciences and Disorders	Sept 18, 2024	June 2025	Dec 2025	
2. P3 Program Award Processes	Feb 27, 2025	Aug 2025	Jan 2026	
3. Cash Handling at UI Healthcare's Downtown Campus	June 11, 2025	Sept 2025	Nov 2025	
4. Offsite Clinics	Sept 17, 2025	Oct 2025		
5. Epic Secure Chat	Sept 17, 2025	Dec 2025		
6. Stanley Museum of Art	Sept 17, 2025	Jan 2026		
7. Medical Center Downtown Building Security and Access	Feb 27, 2025	Feb 2026		
8. Obstetrics and Gynecology	Feb 27, 2025	Feb 2026		
9. StarRez	June 11, 2025	June 2026		
10. Department of Internal Medicine	June 11, 2025	July 2026		
11. Magid Center for Writing	Sept 17, 2025	July 2026		

Iowa State University

Title	Report Date	Original Follow-Up Date	Revised Follow-Up Date	Action Status
12. IT Inventory	Sept 18, 2024	June 2025	Nov 2025	
13. Office of the Provost	April 23, 2025	Dec 2025		
14. 4-H Youth Development	Sept 17, 2025	Jan 2026		
15. Student Wellness	Sept 17, 2025	Jan 2026		
16. Center for Wireless, Communities and Innovation	Sept 17, 2025	Feb 2026		
17. Cash Management and Investments	June 11, 2025	July 2026		

University of Northern Iowa

Title	Report Date	Original Follow-Up Date	Revised Follow-Up Date	Action Status
18. Office of Civil Rights Compliance	April 24, 2024	Jan 2025	June 2026	
19. College of Humanities, Arts, and Sciences	April 23, 2025	Jan 2026		
20. StarRez	Sept 17, 2025	June 2026		

Follow-Up Legend

Red	• Planned corrective action and/or follow-up report not completed within six months of originally scheduled date.
Yellow	• Planned corrective action and/or follow-up report not completed within three months of originally scheduled date.
Green	• Follow-up report is due and is within three months of originally scheduled completion date.
Blue	• Follow-up report not yet due.